

Application for Exemption From Audit

Long Form

Instructions

For local governments with either revenues or expenditures/expenses more than \$200,000 but not more than \$1,000,000

Under the Local Government Audit Law (Section 29-1-601, et seq., C.R.S.), any local government may apply for an exemption from audit if neither revenues nor expenditures exceed \$1,000,000 for the year.

Exemptions from audit are **NOT** automatic

To qualify for exemption from audit, a local government must complete an Application for Exemption from Audit **each year** and submit it to the Office of the State Auditor (OSA). Approval for an exemption from audit is granted only upon the review by the OSA.

Any preparer of an Application for Exemption from Audit — Long Form must be a person skilled in governmental accounting.

Read **ALL** instructions before completing and submitting this form

All applications must be filed with the OSA **within 3 months** after the accounting year-end.

For example, applications must be received by the OSA on or before March 31 for governments with a December 31 year-end. Applications for exemption from audit are not eligible for an extension of time.

Governmental activity should be reported on the modified accrual basis. Proprietary activity should be reported on a cash or budgetary basis.

Important!

All Applications for Exemption from Audit are subject to review and approval by the Office of the State Auditor.

Governmental Activity should be reported on the **Modified Accrual Basis**. Proprietary Activity should be reported on the **Cash or Budgetary Basis** — a budget to GAAP reconciliation is provided in Part 3B.

Failure to file an application or denial of the request could cause the local government to lose its exemption from audit for that year and the ensuing year. In that event, an audit shall be required.

Postmark dates will not be accepted as proof of submission on or before the statutory deadline

Prior year forms are obsolete and will not be accepted.

Applications must be fully and accurately completed. Applications submitted on forms other than those prescribed by the OSA will not be accepted.

For your reference, the Colorado Revised Statutes are available through the [LexisNexis Colorado portal](#).

Checklist

- ☐ Has the preparer signed the application prior to board approval?
- ☐ Has the entity corrected all prior year deficiencies as communicated by the OSA?
- ☐ Has the application been **personally** reviewed and approved by the governing body?
- ☐ Are all sections on the form complete, including responses to all of the questions?
- ☐ Did you include any relevant explanations for unusual items in the appropriate spaces at the end of each section?

Will this application be submitted electronically? ☐ Yes ☐ No

- ☐ If yes, have you read and understood the Electronic Signature Policy? See policy in Part 11.

-- or --

☐ If yes, have you included a resolution?☐ Does the resolution state that the governing body **personally** reviewed and approved the resolution in an open public meeting?☐ Has the resolution been signed by a **majority** of the governing body? See sample resolution at the end of this form.Will this application be submitted via a mail service (e.g., U.S. Post Office, FedEx, UPS, courier)? ☐ Yes ☐ No☐ If yes, does the application include **original ink signatures** from the **majority** of the governing body?**Filing Methods****Web Portal (recommended)**apps.leg.co.gov/osa/lq

For faster processing, the web portal should be used for submissions.

Mail**Office of the State Auditor**Local Government Audit Division
1375 Sherman St., 5th Floor
Denver, CO 80261-3000**Questions? Email:** osa.lg@coleg.gov **Phone:** 303-869-3000**Contact Information**For the year ended December 31, 2025 or the fiscal year ended _____.

Name of government	Denver West Promenade Metropolitan District
Street address	121 S. Tejon St Suite 1100
City, State, Zip	Colorado Springs, CO 80903
Contact person	Carrie Bartow
Phone	(719) 635-0330
Email	carrie.bartow@claconnect.com

Certification of Preparer

I certify that I am an independent accountant with knowledge of governmental accounting and that the information in the Application is complete and accurate to the best of my knowledge. The preparer must sign prior to board approval.

Name	Carrie Bartow
Title	Accountant for the District
Firm name (if applicable)	CliftonLarsonAllen LLP
Address	121 S. Tejon St Suite 1100, Colorado Springs, CO 80903
Phone	(719) 635-0330
Relationship to entity	CPA Firm providing accounting services for the District
Preparer signature	Date prepared
	03/19/2026

See accompanying letter at the end of this form.

Has the entity filed for, or has the district filed, a Title 32, Article 1 Special District Notice of Inactive Status during the year? (Applicable to Title 32 special districts only, pursuant to Sections 32-1-103 (9.3) and 32-1-104 (3), C.R.S.)	☐ Yes	☒ No
If yes, enter date filed		

Part 1: Financial Statements — Balance Sheet

Part 1A: Governmental Funds (Modified Accrual Basis) Table

Enter the type of each governmental fund in the fields below.

Fund A: General Fund

Fund B: Special Revenue Fund

Fund C: Debt Service Fund

Fund D: _____

Line	Description	Governmental Fund			
		Fund A	Fund B	Fund C	Fund D
	Assets				
1-1	Cash and Cash Equivalents		\$ 1,500		
1-2	Investments	\$ 90,390	\$ 22,773	\$ 65,510	
1-3	Receivables	\$ 1,036	\$ 1,265	\$ 1,602	
1-4	Due from Other Entities or Funds		\$ 15,403		
1-5	Property Tax Receivable	\$ 197,679		\$ 246,916	
1-6	All Other Assets:				
1-7	Lease Receivable (as Lessor)				
	Other (specify in lines 1-8 through 1-10)				
1-8	Prepaid Insurance	\$ 10,200			
1-9					
1-10					
1-11	TOTAL ASSETS (Add lines 1-1 through 1-10)	\$ 299,305	\$ 40,941	\$ 314,028	\$ 0
	Deferred Outflows of Resources (specify in lines 1-12 and 1-13)				
1-12					
1-13					
1-14	Total Deferred Outflows (Add lines 1-12 through 1-13)	\$ 0	\$ 0	\$ 0	\$ 0
1-15	TOTAL ASSETS AND DEFERRED OUTFLOWS (Add lines 1-11 and 1-14)	\$ 299,305	\$ 40,941	\$ 314,028	\$ 0

Line	Description	Governmental Fund			
		Fund A	Fund B	Fund C	Fund D
	Liabilities				
1-16	Accounts Payable	\$ 15,670	\$ 31,721		
1-17	Accrued Payroll and Related Liabilities				
1-18	Unearned Revenue				
1-19	Due to Other Entities or Funds				
1-20	All Other Current Liabilities		\$ 9,220		
1-21	TOTAL CURRENT LIABILITIES (Add lines 1-16 through 1-20)	\$ 15,670	\$ 40,941	\$ 0	\$ 0
	All Other Liabilities (specify in lines 1-22 through 1-25)				
1-22					
1-23					
1-24					
1-25					
1-26	TOTAL LIABILITIES (Add lines 1-21 through 1-25)	\$ 15,670	\$ 40,941	\$ 0	\$ 0
	Deferred Inflows of Resources				
1-27	Deferred Property Taxes	\$ 197,679		\$ 246,916	
1-28	Lease related (as Lessor)				
1-29	TOTAL DEFERRED INFLOWS (Add lines 1-27 through 1-28)	\$ 197,679	\$ 0	\$ 246,916	\$ 0
	Fund Balance				
1-30	Nonspendable-Prepaid				
1-31	Nonspendable-Inventory				
1-32	Restricted	\$ 8,600		\$ 67,112	
1-33	Committed				
1-34	Assigned				
1-35	Unassigned	\$ 77,356			
1-36	Total Fund Balance (Add lines 1-30 through 1-35. This total should be the same as line 3-34)	\$ 85,956	\$ 0	\$ 67,112	\$ 0
1-37	TOTAL LIABILITIES, DEFERRED INFLOWS, AND FUND BALANCE (Add lines 1-26, 1-29, and 1-36. This total should be the same as line 1-15)	\$ 299,305	\$ 40,941	\$ 314,028	\$ 0

Part 1B: Proprietary/Fiduciary Funds Table

Enter the type of each proprietary/fiduciary fund in the fields below.

Fund A: _____**Fund B:** _____**Fund C:** _____**Fund D:** _____

Line	Description	Proprietary/Fiduciary Fund			
		Fund A	Fund B	Fund C	Fund D
	Assets				
1-38	Cash and Cash Equivalents				
1-39	Investments				
1-40	Receivables				
1-41	Due from Other Entities or Funds				
	Other Current Assets (specify in line 1-42)				
1-42					
1-43	Total Current Assets (Add lines 1-38 through 1-42)	\$ 0	\$ 0	\$ 0	\$ 0
1-44	Capital & Right-to-Use Assets, net (from Part 6, Capital & Right-to-Use Table)				
	Other Long Term Assets (specify in lines 1-45 through 1-47)				
1-45					
1-46					
1-47					
1-48	TOTAL ASSETS (Add lines 1-43 through 1-47)	\$ 0	\$ 0	\$ 0	\$ 0
	Deferred Outflows of Resources (specify in lines 1-49 through 1-50)				
1-49					
1-50					
1-51	Total Deferred Outflows (Add lines 1-49 through 1-50)	\$ 0	\$ 0	\$ 0	\$ 0
1-52	TOTAL ASSETS AND DEFERRED OUTFLOWS (Add lines 1-48 and 1-51)	\$ 0	\$ 0	\$ 0	\$ 0

Line	Description	Proprietary/Fiduciary Fund			
		Fund A	Fund B	Fund C	Fund D
	Liabilities				
1-53	Accounts Payable				
1-54	Accrued Payroll and Related Liabilities				
1-55	Accrued Interest Payable				
1-56	Due to Other Entities or Funds				
1-57	All Other Current Liabilities				
1-58	TOTAL CURRENT LIABILITIES (Add lines 1-53 through 1-57)	\$ 0	\$ 0	\$ 0	\$ 0
1-59	Proprietary Debt Outstanding (from Part 4, Debt Schedule Table)				
	Other (specify in lines 1-60 through 1-62)				
1-60					
1-61					
1-62					
1-63	TOTAL LIABILITIES (Add lines 1-58 through 1-62)	\$ 0	\$ 0	\$ 0	\$ 0
	Deferred Inflows of Resources				
1-64	Pension/OPEB Related				
	Other (specify in line 1-65)				
1-65					
1-66	TOTAL DEFERRED INFLOWS (Add lines 1-64 through 1-65)	\$ 0	\$ 0	\$ 0	\$ 0
	Net Position				
1-67	Net Investment in Capital and Right-to-Use Assets				
1-68	Emergency Reserves				
1-69	Other Designation/Reserves				
1-70	Restricted				
1-71	Undesignated/Unreserved/Unrestricted				
1-72	Total Net Position (Add lines 1-67 through 1-71. This total should be the same as 3-70.)	\$ 0	\$ 0	\$ 0	\$ 0
1-73	TOTAL LIABILITIES, DEFERRED INFLOWS, AND NET POSITION (Add lines 1-63, 1-66, and 1-72. This total should be the same as 1-52.)	\$ 0	\$ 0	\$ 0	\$ 0

Part 1C: Comments or Additional Information

Please use this space to provide explanation of any item in this section (optional).

Part 2: Financial Statements — Operating Statement — Revenues

Part 2A: Governmental Funds Table

Enter the type of each governmental fund in the fields below.

Fund A: General Fund

Fund B: Special Revenue Fund

Fund C: Debt Service Fund

Fund D: _____

Line	Description	Governmental Fund			
		Fund A	Fund B	Fund C	Fund D
	Tax Revenue				
2-1	Property (include mills levied in question 10-12)	\$ 188,644		\$ 291,704	
2-2	Specific Ownership	\$ 12,734		\$ 19,691	
2-3	Sales and Use Tax				
	Other Tax Revenue (specify in lines 2-4 through 2-6)				
2-4					
2-5					
2-6					
2-7	TOTAL TAX REVENUE (Add lines 2-1 through 2-6)	\$ 201,378	\$ 0	\$ 311,395	\$ 0
	Other Revenue Sources				
2-8	Licenses and Permits				
2-9	Highway Users Tax Funds (HUTF)				
2-10	Conservation Trust Funds (Lottery)				
2-11	Community Development Block Grant				
2-12	Fire & Police Pension				
2-13	Grants				
2-14	Donations				
2-15	Charges for Sales and Services				
2-16	Rental Income				

Line	Description	Governmental Fund			
		Fund A	Fund B	Fund C	Fund D
2-17	Fines and Forfeits				
2-18	Interest/Investment Income	\$ 5,998		\$ 6,119	
2-19	Tap Fees				
2-20	Proceeds from Sale of Capital Assets				
	Other (specify in lines 2-21 through 2-22)				
2-21	Operations and Maintenance Fee		\$ 76,160		
2-22					
2-23	TOTAL REVENUES (Add lines 2-7 through 2-22)	\$ 207,376	\$ 76,160	\$ 317,514	\$ 0
	Other Financing Sources (should agree to Part 4, Debt Schedule Table, column 'issued during the year')				
2-24	Debt Proceeds				
2-25	Lease Proceeds				
2-26	Developer Advances				
	Other (specify in line 2-27)				
2-27					
2-28	Total Other Financing Sources (Add lines 2-24 through 2-27)	\$ 0	\$ 0	\$ 0	\$ 0
2-29	TOTAL REVENUES AND OTHER FINANCING SOURCES (Add lines 2-23 and 2-28)	\$ 207,376	\$ 76,160	\$ 317,514	\$ 0

Part 2B: Proprietary/Fiduciary Funds Table

Enter the type of each proprietary/fiduciary fund in the fields below.

Fund A: _____

Fund B: _____

Fund C: _____

Fund D: _____

Line	Description	Proprietary/Fiduciary Fund			
		Fund A	Fund B	Fund C	Fund D
	Tax Revenue				
2-30	Property (include mills levied in question 10-12)				
2-31	Specific Ownership				
2-32	Sales and Use Tax				
	Other Tax Revenue (specify in lines 2-33 through 2-36)				
2-33					
2-34					
2-35					
2-36	TOTAL TAX REVENUE (Add lines 2-30 through 2-35)	\$ 0	\$ 0	\$ 0	\$ 0
	Other Revenue Sources				
2-37	Licenses and Permits				
2-38	Highway Users Tax Funds (HUTF)				
2-39	Conservation Trust Funds (Lottery)				
2-40	Community Development Block Grant				
2-41	Fire & Police Pension				
2-42	Grants				
2-43	Donations				
2-44	Charges for Sales and Services				
2-45	Rental Income				
2-46	Fines and Forfeits				
2-47	Interest/Investment Income				

Line	Description	Proprietary/Fiduciary Fund			
		Fund A	Fund B	Fund C	Fund D
2-48	Tap Fees				
2-49	Proceeds from Sale of Capital Assets				
	All Other (specify in lines 2-50 through 2-51)				
2-50					
2-51					
2-52	TOTAL REVENUES (Add lines 2-36 through 2-51)	\$ 0	\$ 0	\$ 0	\$ 0
	Other Financing Sources (should agree to Part 4, Debt Schedule Table, column 'issued during the year')				
2-53	Debt Proceeds				
2-54	Lease Proceeds				
2-55	Developer Advances				
	Other (specify in line 2-56)				
2-56					
2-57	Total Other Financing Sources (Add lines 2-53 through 2-56)	\$ 0	\$ 0	\$ 0	\$ 0
2-58	TOTAL REVENUES AND OTHER FINANCING SOURCES (Add lines 2-52 and 2-57)	\$ 0	\$ 0	\$ 0	\$ 0

Part 2C: Comments or Additional Information

Please use this space to provide explanation of any item in this section (optional).

Part 3: Financial Statements — Operating Statement — Expenditures/Expenses

Part 3A: Governmental Funds Table

Enter the type of each governmental fund in the fields below.

Fund A: General Fund

Fund B: Special Revenue Fund

Fund C: Debt Service Fund

Fund D: _____

Line	Description	Governmental Fund			
		Fund A	Fund B	Fund C	Fund D
	Expenditures				
3-1	General Government	\$ 91,814	\$ 171,653	\$ 4,378	
3-2	Judicial				
3-3	Law Enforcement				
3-4	Fire				
3-5	Highways & Streets				
3-6	Solid Waste				
3-7	Contributions to Fire & Police Pension Association				
3-8	Health				
3-9	Culture and Recreation				
3-10	Transfers to other districts				
	Other (specify in lines 3-11 through 3-13)				
3-11					
3-12					
3-13					
3-14	Capital Outlay				
	Debt Service				
3-15	Principal (from Part 4, Debt Schedule Table)			\$ 105,000	
3-16	Interest			\$ 154,119	

Line	Description	Governmental Fund			
		Fund A	Fund B	Fund C	Fund D
3-17	Bond Issuance Costs				
3-18	Developer Principal Repayments (from Part 4, Debt Schedule Table)				
3-19	Developer Interest Repayments				
	All Other (specify in lines 3-20 through 3-22)				
3-20					
3-21					
3-22					
3-23	TOTAL EXPENDITURES (Add lines 3-1 through 3-22)	\$ 91,814	\$ 171,653	\$ 263,497	\$ 0
	Transfers and Other Expenditures				
3-24	Interfund Transfers (In)		-\$ 71,007		
3-25	Interfund Transfers (Out)	\$ 71,007			
	Other Expenditures (Revenues) (Specify in lines 3-26 through 3-28.)				
3-26					
3-27					
3-28					
3-29	Total Transfers and Other Expenditures (Add lines 3-24 through 3-28)	\$ 71,007	-\$ 71,007	\$ 0	\$ 0
3-30	EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES (line 2-29 less line 3-23 less line 3-29)	\$ 44,555	-\$ 24,486	\$ 54,017	\$ 0
3-31	Fund Balance, January 1 from December 31 prior year report	\$ 41,401	\$ 24,486	\$ 13,095	
3-32	Prior Period Adjustment (MUST explain in line 3-33)				
3-33					
3-34	FUND BALANCE, DECEMBER 31 (Add lines 3-30, 3-31, and 3-32. Should match line 1-36.)	\$ 85,956	\$ 0	\$ 67,112	\$ 0

Part 3B: Proprietary/Fiduciary Funds Table

Enter the type of each proprietary/fiduciary fund in the fields below.

Fund A: _____

Fund B: _____

Fund C: _____

Fund D: _____

Line	Description	Proprietary/Fiduciary Fund			
		Fund A	Fund B	Fund C	Fund D
	Expenses				
3-35	General Operating and Administrative				
3-36	Salaries				
3-37	Payroll Taxes				
3-38	Contract Services				
3-39	Employee Benefits				
3-40	Insurance				
3-41	Accounting and Legal Fees				
3-42	Repair and Maintenance				
3-43	Supplies				
3-44	Utilities				
3-45	Contributions to Fire & Police Pension Association				
	Other (specify in lines 3-46 through 3-47)				
3-46					
3-47					
3-48	Capital Outlay				
	Debt Service				
3-49	Principal (should match amount in Part 4, Debt Schedule Table)				
3-50	Interest				
3-51	Bond Issuance Costs				
3-52	Developer Principal Repayments				

Line	Description	Proprietary/Fiduciary Fund			
		Fund A	Fund B	Fund C	Fund D
3-53	Developer Interest Repayments				
	All Other (specify in lines 3-54 through 3-57)				
3-54					
3-55					
3-56					
3-57					
3-58	TOTAL EXPENSES (Add lines 3-35 through 3-57)	\$ 0	\$ 0	\$ 0	\$ 0
	GAAP Reconciling Items				
3-59	Net Interfund Transfers (In) Out				
	Other (specify in line 3-60. Enter negative for expense.)				
3-60					
3-61	Depreciation/Amortization				
3-62	Other Financing Sources (from line 2-57)				
3-63	Capital Outlay (from line 3-48)				
3-64	Debt Principal (from line 3-49, 3-52)				
3-65	Total GAAP Reconciling Items (Add lines 3-60, 3-63, and 3-64, subtract lines 3-61 and 3-62)	\$ 0	\$ 0	\$ 0	\$ 0
3-66	NET INCREASE (DECREASE) IN NET POSITION (Line 2-58, less line 3-58, plus line 3-65, less line 3-59)	\$ 0	\$ 0	\$ 0	\$ 0
3-67	Net Position, January 1 from December 31 prior year report				
3-68	Prior Period Adjustment (MUST explain in line 3-69)				
3-69					
3-70	NET POSITION, DECEMBER 31 (Add lines 3-66, 3-67, and 3-68. Should match line 1-72.)	\$ 0	\$ 0	\$ 0	\$ 0

Part 3C: Grand Total of Revenues and Expenditures/Expenses

Line	Description	Total
	Total Revenues per Fund	
3-71	General Fund	\$ 207,376
3-72	Special Revenue Fund	\$ 76,160
3-73	Debt Service Fund	\$ 317,514
3-74		\$ 0
3-75	Governmental Funds (Add lines 3-71 through 3-74)	\$ 601,050
3-76		\$ 0
3-77		\$ 0
3-78		\$ 0
3-79		\$ 0
3-80	Proprietary/Fiduciary Funds (Add lines 3-76 through 3-79)	\$ 0
3-81	GRAND TOTAL REVENUES (ALL FUNDS) (Add lines 3-75 and 3-80)	\$ 601,050
	Total Expenditures/Expenses per Fund	
3-82	General Fund	\$ 91,814
3-83	Special Revenue Fund	\$ 171,653
3-84	Debt Service Fund	\$ 263,497
3-85		\$ 0
3-86	Governmental Funds (Add lines 3-82 through 3-85)	\$ 526,964
3-87		\$ 0
3-88		\$ 0
3-89		\$ 0
3-90		\$ 0
3-91	Proprietary/Fiduciary Funds (Add lines 3-87 through 3-90)	\$ 0
3-92	GRAND TOTAL EXPENDITURES/EXPENSES (ALL FUNDS) (Add lines 3-86 and 3-91)	\$ 526,964

IF EITHER GRAND TOTAL REVENUES OR EXPENDITURES/EXPENSES FOR ALL FUNDS IS GREATER THAN \$1,000,000 — STOP.

You may not use this form. An audit may be required. See Section 29-1-604, C.R.S., or contact the OSA Local Government Division at 303-869-3000 for assistance.

Part 3D: Comments or Additional Information

Please use the space below to provide any additional information (optional).

Part 4: Debt Outstanding, Issued, and Retired

4-1	Does the entity have outstanding debt?	☒ Yes	☐ No
4-2	If no, skip to line 4-15. If yes, please attach a copy of the entity's debt repayment schedule.		
4-3	Is the debt repayment schedule attached?	☐ N/A	☒ Yes ☐ No
4-4	If no, MUST explain below.		
4-5	Is the entity current in its debt service payments?	☒ Yes	☐ No
4-6	If no, MUST explain below.		
4-7	If no, also indicate if the government is in default with its bond agreements.	☐ Yes	☒ No

Debt Schedule Table

Please complete the following debt schedule, if applicable.

Please only include principal amounts. Enter all amounts as positive numbers.

Line	Debt Type	Outstanding at End of Prior Year*	Issued During Year	Retired During Year	Outstanding at Year-End
4-8	General Obligation Bonds				\$ 0
4-9	Revenue Bonds				\$ 0
4-10	Notes/Loans	\$ 3,670,000	\$ 0	\$ 105,000	\$ 3,565,000
4-11	Lease and SBITA** Liabilities (GASB 87 & 96)				\$ 0
4-12	Developer Advances				\$ 0
	Other (specify in line 4-13)				
4-13					\$ 0
4-14	TOTAL (Add lines 4-8 through 4-13)	\$ 3,670,000	\$ 0	\$ 105,000	\$ 3,565,000

*Must agree to prior year-end balance

**Subscription-Based Information Technology Arrangements

Comments (optional)

4-15	Does the entity have any authorized but unissued debt as of its fiscal year-end?	☒ Yes	☐ No
4-16	If yes, how much?	\$ 95,000,000	
4-17	Date the debt was authorized	05/08/2012	
4-18	Is the authorized but unissued debt further limited by the entity's most recent Service Plan?	☐ Yes	☒ No
4-19	If yes, how much?		
4-20	Date of the most recent Service Plan	04/02/2012	
4-21	Does the entity intend to issue debt within the next calendar year?	☐ Yes	☒ No
4-22	If yes, how much?		
4-23	Does the entity have debt that has been refinanced that it is still responsible for?	☐ Yes	☒ No
4-24	If yes, what is the amount outstanding?		
4-25	Does the entity have any lease agreements?	☐ Yes	☒ No
4-26	If yes, what is being leased?		
4-27	What is the original date of the lease?		
4-28	Number of years of lease?		
4-29	Is the lease subject to annual appropriation?	☐ Yes	☒ No
4-30	What are the annual lease payments?		

Please use the space below to provide any additional information (optional).

The service plan limitation of 5,000,000 has been issued. The District will need to amend its service plan to issue non-refunding debt.

Part 5: Cash and Investments

Please provide the entity’s cash deposit and investment balances.

Line	Description	Amount
5-1	Year-end Total of all Checking and Savings Accounts	\$ 1,500
5-2	Certificates of Deposit	
5-3	TOTAL CASH DEPOSITS (Add lines 5-1 and 5-2)	\$ 1,500
	Investments (Specify in lines 5-4 through 5-8. If investment is a mutual fund, please list underlying investment.)	
5-4	CSAFE	\$ 178,673
5-5		
5-6		
5-7		
5-8		
5-9	Total Investments (Add lines 5-4 through 5-8)	\$ 178,673
5-10	TOTAL CASH AND INVESTMENTS (Add lines 5-3 and 5-9)	\$ 180,173

5-11	Are the entity’s investments legal in accordance with Section 24-75-601, et. seq., C.R.S.?	☐ N/A	☒ Yes	☐ No
5-12	Are the entity’s deposits in an eligible (Public Deposit Protection Act) public depository (Section 11-10.5-101, et seq. C.R.S.)?		☒ Yes	☐ No
5-13	If no, MUST explain below.			

Please use the space below to provide any additional information (optional).

Part 6: Capital and Right-to-Use Assets

6-1	Does the entity have capitalized assets? (If "no" is selected, skip the rest of Part 6.)	☒ Yes	☐ No
6-2	Has the entity performed an annual inventory of capital assets in accordance with Section 29-1-506, C.R.S.?	☐ Yes	☒ No
6-3	If no, MUST explain below.		
	All Capital Assets on the District's books are public infrastructure such as landscaping and streets/streetlights.		

Capital and Right-to-Use Assets Table for Governmental Funds

Line	Asset Type	Beginning of the Year Balance*	Additions**	Deletions	Year-End Balance
6-4	Land				\$ 0
6-5	Buildings				\$ 0
6-6	Machinery and Equipment				\$ 0
6-7	Furniture and Fixtures				\$ 0
6-8	Infrastructure	\$ 3,710,442	\$ 0	\$ 0	\$ 3,710,442
6-9	Construction In Progress (CIP)				\$ 0
6-10	Leased & SBITA Right-to-Use Assets				\$ 0
6-11	Intangible Assets				\$ 0
	Other (explain in line 6-12)				
6-12					\$ 0
6-13	Accumulated Amortization Right-to-Use Assets (Enter a negative or credit balance)				\$ 0
6-14	Accumulated Depreciation (Enter a negative or credit balance)	-\$ 1,929,332	-\$ 167,768	\$ 0	-\$ 2,097,100
6-15	TOTAL (Add lines 6-4 through 6-14)	\$ 1,781,110	-\$ 167,768	\$ 0	\$ 1,613,342

*Must agree to prior year-end balance.

**Generally capital asset additions should be reported as capital outlay on line 3-14 and capitalized in accordance with the government's capitalization policy. Please explain any discrepancy in the comments section below.

Capital and Right-to-Use Assets Table for Proprietary Funds

Please complete the following Capital & Right-To-Use Assets table for PROPRIETARY FUNDS.

Line	Asset Type	Beginning of the Year Balance*	Additions**	Deletions	Year-End Balance
6-16	Land				\$ 0
6-17	Buildings				\$ 0
6-18	Machinery and Equipment				\$ 0
6-19	Furniture and Fixtures				\$ 0
6-20	Infrastructure				\$ 0
6-21	Construction In Progress (CIP)				\$ 0
6-22	Leased & SBITA Right-to-Use Assets				\$ 0
6-23	Intangible Assets				\$ 0
	Other (explain in line 6-24)				
6-24					\$ 0
6-25	Accumulated Amortization Right-to-Use Assets (Enter a negative or credit balance)				\$ 0
6-26	Accumulated Depreciation (Enter a negative or credit balance)				\$ 0
6-27	TOTAL (Add lines 6-16 through 6-26)	\$ 0	\$ 0	\$ 0	\$ 0

*Must agree to prior year-end balance.
**Generally capital asset additions should be reported as capital outlay on line 3-48 and capitalized in accordance with the government's capitalization policy. Please explain any discrepancy in the comments section below.

Please use the space below to provide any additional information (optional).

Part 7: Pension Information

7-1	Does the entity have an "old hire" firefighters' pension plan?	☐ Yes	☒ No
7-2	Does the entity have a volunteer firefighters' pension plan?	☐ Yes	☒ No
7-3	If yes, who administers the plan?		
	Indicate the contributions from the following in lines 7-4 through 7-6.		
7-4	Tax (property, specific ownership, sales, etc.)		
7-5	State contribution amount		
7-6	Other (gifts, donations, etc.)		
7-7	TOTAL (Add lines 7-4 through 7-6)	\$ 0	
7-8	What is the monthly benefit paid for 20 years of service per retiree as of Jan 1?		

Please use the space below to provide any additional information (optional).

Part 8: Budget Information

8-1	Did the entity file a budget with the Department of Local Affairs for the current year in accordance with Section 29-1-113 C.R.S.?	☐ N/A	☒ Yes	☐ No
8-2	If no, MUST explain below.			
8-3	Did the entity pass an appropriations resolution, in accordance with Section 29-1-108 C.R.S.?	☐ N/A	☒ Yes	☐ No
8-4	If no, MUST explain below.			
	If yes, indicate the amount appropriated for each fund separately for the year reported in the table below.			

Appropriation Amount by Fund

Enter the fund name, then indicate the final amount appropriated for each fund for the year reported. Ensure each individual fund’s final appropriated amount agrees to the adopted budget. Do not combine funds.

Line	Governmental/Proprietary Fund Name	Total
8-5	General Fund - Amended	\$ 250,000
8-6	Special Revenue Fund - Amended	\$ 187,602
8-7	Debt Service Fund	\$ 270,000
8-8		
8-9		

Please use the space below to provide any additional information (optional).

Part 9: Taxpayer’s Bill of Rights (TABOR)

9-1	Is the entity in compliance with all the provisions of TABOR (State Constitution, Article X, Section 20(5))?	☒ Yes	☐ No
9-2	If no, MUST explain below.		

Note: An election to exempt the entity from the spending limitations of TABOR does not exempt the entity from the 3 percent emergency reserve requirement. All entities should determine if they meet this requirement of TABOR.

Please use the space below to provide any additional information (optional).

Part 10: General Information

10-1	Is this application for a newly formed governmental entity?	☐ Yes	☒ No
10-2	If yes, what was the date of formation		
10-3	Has the entity changed its name in the past or current year?	☐ Yes	☒ No
10-4	If yes, please list the NEW name below.		
10-5	If yes, please list the PRIOR name below.		
10-6	Is the entity a metropolitan district?	☒ Yes	☐ No
10-7	Please indicate what services the entity provides below. See below.		
10-8	Does the entity have an agreement with another government to provide services?	☐ Yes	☒ No
10-9	If yes, list the name of the other governmental entity and the services provided below.		
10-10	Has the district filed a Title 32, Article 1 Special District Notice of Inactive Status during the year? (Applicable to Title 32 special districts only, pursuant to Sections 32-1-103 (9.3) and 32-1-104 (3), C.R.S.)	☐ Yes	☒ No
10-11	If yes, what was the date filed		
10-12	Does the entity have a certified mill levy?	☒ Yes	☐ No
	If yes, please provide the following mills levied for the year reported (do not report dollar amounts).		
10-13	Bond redemption mills	38.658	
10-14	General/other mills	25.000	
10-15	TOTAL MILLS (Add lines 10-13 through 10-14.)	63.658	
10-16	If the entity is a Title 32 Special District formed after 7/1/2000, has the entity filed its preceding year annual report with the State Auditor as required under SB 21-262 (Section 32-1-207 C.R.S.)?	☐ N/A	☒ Yes ☐ No
10-17	If no, please explain below.		

Please use the space below to provide any additional information (optional).

The District was established to provide financing for the planning, design, acquisition, construction installation, relocation, and redevelopment of public improvements to a portion of the City of Lakewood under development as the Promenade at Denver West.

Part 11: Governing Body Approval

11-1	If you plan to submit this form electronically, have you read the Electronic Signature Policy?	☒ Yes	☐ No
------	--	--------------------------------------	--------------------------

Office of the State Auditor — Local Government Division
Exemption Form Electronic Signature Policy and Procedure

The Office of the State Auditor Local Government Audit Division may accept an electronic submission of an application for exemption from audit that includes governing board signatures obtained through a program such as Docusign or Echosign. Required elements and safeguards are as follows:

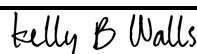
- The preparer of the application is responsible for obtaining board signatures that comply with the requirement in Section 29-1-604 (3), C.R.S., that states the application shall be personally reviewed, approved, and signed by a majority of the members of the governing body.
- The application must be accompanied by the signature history document created by the electronic signature software. The signature history document must show when the document was created and when the document was emailed to the various parties, and include the dates the individual board members signed the document. The signature history must also show the individuals' email addresses and IP address.
- Office of the State Auditor staff will not coordinate obtaining signatures.

The application for exemption from audit form created by our office includes a section for governing body approval. Local governing boards must note their approval and submit the application using one of the following two methods:

- 1) Submit the application in hard copy via U.S. Mail, including original signatures.
- 2) Submit the application electronically via email and either:
 - a. include a copy of an adopted resolution that documents formal approval by the board; or
 - b. include electronic signatures obtained through a software program such as Docusign or Echosign, in accordance with the requirements noted above.

Governing Body Signatures

Print or type the names of all members of current governing body below.
A majority of the members of the governing body must sign below.

Board Member 1		
Board member's name	Timothy O'Connor	
My term expires on	2027	
I attest that I am a duly elected or appointed board member, and that I have personally reviewed and approved this application for exemption from audit.	Signature	Date
Board Member 2		
Board member's name	Kevin Collins	
My term expires on	2027	
I attest that I am a duly elected or appointed board member, and that I have personally reviewed and approved this application for exemption from audit.	Signature	Date
	DocuSigned by:  0AE047A03A584D1...	3/26/2026
Board Member 3		
Board member's name	Dustin Anderson	
My term expires on	2027	
I attest that I am a duly elected or appointed board member, and that I have personally reviewed and approved this application for exemption from audit.	Signature	Date
	Signed by:  787A5B45922640E...	3/27/2026
Board Member 4		
Board member's name	Kelly Walls	
My term expires on	2029	
I attest that I am a duly elected or appointed board member, and that I have personally reviewed and approved this application for exemption from audit.	Signature	Date
	Signed by:  EB86C129F8C54C2...	3/26/2026
Board Member 5		
Board member's name	Christopher Fellows	
My term expires on	2029	
I attest that I am a duly elected or appointed board member, and that I have personally reviewed and approved this application for exemption from audit.	Signature	Date
Board Member 6		
Board member's name		
My term expires on		
I attest that I am a duly elected or appointed board member, and that I have personally reviewed and approved this application for exemption from audit.	Signature	Date
Board Member 7		
Board member's name		
My term expires on		
I attest that I am a duly elected or appointed board member, and that I have personally reviewed and approved this application for exemption from audit.	Signature	Date



March 19, 2026

Board of Directors
Denver West Promenade Metropolitan District
Jefferson County, Colorado

The accompanying Application for Exemption from Audit ("Application") was prepared by CliftonLarsonAllen, LLP in a format prescribed by the Colorado Office of the State Auditor which may differ from accounting principles generally accepted in the United States of America. The application is intended solely for the information and use of the Colorado Office of the State Auditor and is not intended to be and should not be used by anyone other than this specified party.

BOK Financial Public Finance, Inc.
1600 Broadway, 26th Floor
Denver, CO 80202
T 303.863.4259

February 4, 2026

Denver West Promenade Metropolitan District
c/o Kevin Collins
Email: kfccollins2262@gmail.com

Re: Waiver of Annual Audit Requirement under Section 5.07(c)(1) of the Loan Agreement

Dear Mr. Collins:

BOK Financial Public Finance, Inc. (the "Lender") is in receipt of your request, on behalf of Denver West Promenade Metropolitan District (the "District"), to waive the requirement under Section 5.07(c)(1) of the Loan Agreement between the Lender and the District (the "Loan Agreement") that the District furnish audited financial statements not later than September 30 of each Fiscal Year.

After internal review and approval, the Lender hereby agrees to accept the District's filing of an audit exemption with the State of Colorado in lieu of audited financial statements for the Fiscal Year ending December 31, 2025, and for subsequent fiscal years during which the District qualifies for an audit exemption under applicable state law.

This waiver is conditioned upon the following:

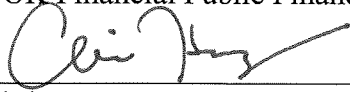
1. The District must qualify for and timely file the audit exemption form with the State of Colorado for the applicable fiscal year; and
2. The District must provide the Lender with a copy of the filed exemption form and the District's internal year-end financial statements supporting the exemption.

Should the District fail to qualify for an audit exemption in any future year, the District's obligation to furnish audited financial statements in accordance with Section 5.07(c)(1) of the Loan Agreement shall automatically resume.

Except as expressly provided herein, no other provisions of the Loan Agreement are modified or waived, and all rights and remedies of the Lender remain in full force and effect. This waiver is made pursuant to Section 8.17 of the Loan Agreement and is effective only for the specific purpose stated above.

Sincerely,

BOK Financial Public Finance, Inc.

A handwritten signature in black ink, appearing to read "Chris Haney", written over a horizontal line.

Chris Haney

Senior Vice President

Manager, Municipal Banking

Email: chaney@bokf.com

Date: February 4, 2026

Exhibit 1**General Obligation Refunding Loan – Series 2024**

In October 2024, the District entered into a Loan Agreement with BOK Financial Public Finance, Inc. to issue a General Obligation Refunding Loan, Series 2024, in the principal amount of \$3,670,000 (the Loan). The Loan was issued for the purpose of refunding the District's outstanding Series 2013 and Series 2016 Bonds. The Loan bears interest at a fixed rate of 4.20% per annum, payable semiannually on June 1 and December 1 of each year, commencing December 1, 2024. Principal payments are due annually on December 1, beginning in 2025, with a final maturity on December 1, 2034.

The Loan is payable solely from and secured by Pledged Revenue, which includes: (1) the Required Mill Levy, (2) specific ownership taxes attributable to the Required Mill Levy, and (3) any other legally available funds designated by the District. The Required Mill Levy is defined as the amount necessary to generate sufficient revenue to pay the annual debt service on the Loan, without limitation as to rate, subject to applicable electoral and constitutional limits.

The Loan is not subject to acceleration and may be prepaid in whole or in part at any time, subject to a yield maintenance fee, as defined in the Loan agreement, if prepaid prior to October 25, 2029. After that date, the Loan may be prepaid without penalty.

The Loan is not secured by a reserve fund. However, the District is required to maintain a Loan Payment Account and deposit Pledged Revenue sufficient to meet the annual debt service requirements. The Loan is not rated, is not registered with DTC, and does not carry a CUSIP number.

The District's obligations under the Loan Agreement are subject to the limitations of its electoral authorization and the Service Plan. The District has covenanted to levy the Required Mill Levy annually and to take all actions necessary to enforce the collection of property taxes to meet its debt service obligations.

The District's long-term obligations regarding the general obligation refunding loan will mature as follows:

**DENVER WEST PROMENADE METROPOLITAN DISTRICT
SCHEDULE OF DEBT SERVICE REQUIREMENTS TO MATURITY**

\$3,670,000 General Obligation Refunding Loan Series 2024 Interest 4.20% Dated October 25, 2024 Interest Payable June 1 and December 1 Principal Payable December 1			
Bonds and Interest Maturing in the Year Ending December 31,	Principal	Interest	Total
2026	110,000	149,730	259,730
2027	105,000	145,110	250,110
2028	105,000	140,700	245,700
2029	105,000	136,290	241,290
2030	115,000	131,880	246,880
2031	120,000	127,050	247,050
2032	130,000	122,010	252,010
2033	135,000	116,550	251,550
2034	2,640,000	110,880	2,750,880
Total	<u>\$ 3,565,000</u>	<u>\$ 1,180,200</u>	<u>\$ 4,745,200</u>

Denver West Promenade Metropolitan District
Property Taxes Reconciliation
2025

	Current Year										Prior Year		
	Property Taxes	Delinquent Taxes, Rebates and Abatements	Specific Ownership Taxes	Interest	Treasurer's Fees	Due to County	Net Amount Received	% of Total Property Taxes Received		Net Amount Received	% of Total Property Taxes Received		
								Monthly	Y-T-D		Monthly	Y-T-D	
January	\$ 33,555.06	\$ -	\$ 2,774.98	\$ -	\$ (503.33)	\$ -	\$ 35,826.71	7.02%	7.02%	\$ 3,077.98	0.00%	0.00%	
February	133,869.82	-	2,857.38	-	(2,008.05)	-	134,719.15	27.99%	35.01%	145,210.32	30.03%	30.03%	
March	60,151.72	-	2,860.40	218.18	(905.55)	-	62,324.75	12.58%	47.59%	63,341.99	12.82%	42.85%	
April	90,754.31	-	2,541.44	-	(1,361.31)	-	91,934.44	18.98%	66.56%	127,367.27	26.30%	69.15%	
May	9,513.97	-	2,529.45	-	(142.71)	-	11,900.71	1.99%	68.55%	17,817.74	3.31%	72.46%	
June	151,334.62	-	2,583.40	-	(2,270.02)	-	151,648.00	31.64%	100.19%	130,849.06	26.97%	99.43%	
July	-	-	2,735.49	-	-	-	2,735.49	0.00%	100.19%	2,703.59	0.00%	99.43%	
August	-	-	2,575.84	-	-	-	2,575.84	0.00%	100.19%	2,557.78	0.00%	99.43%	
September	-	-	2,616.36	-	-	-	2,616.36	0.00%	100.19%	2,585.71	0.00%	99.43%	
October	-	-	3,039.90	-	-	-	3,039.90	0.00%	100.19%	2,786.30	0.00%	99.43%	
November	1,168.19	-	2,671.88	81.77	(18.75)	-	3,903.09	0.24%	100.44%	2,434.66	0.00%	99.43%	
December	-	-	2,638.65	-	-	-	2,638.65	0.00%	100.44%	2,683.44	0.00%	99.43%	
	\$ 480,347.69	\$ -	\$ 32,425.17	\$ 299.95	\$ (7,209.72)	\$ -	\$ 505,863.09	100.44%	100.44%	\$ 503,415.84	99.43%	99.43%	

Taxes Levied	% of Levied	Property Taxes Collected	% Collected to Amount Levied
Property Tax			
General Fund	\$ 187,819.00 39.27%	\$ 188,643.98	100.44%
Debt Service Fund	290,428.00 60.73%	291,703.71	100.44%
\$ 478,247.00	100.00%	\$ 480,347.69	100.44%
Specific Ownership Tax			
General Fund	\$ 18,781.90 39.27%	\$ 12,734.13	67.80%
Debt Service Fund	29,042.80 60.73%	19,691.04	67.80%
\$ 47,824.70	100.00%	\$ 32,425.17	67.80%
Treasurer's Fees			
General Fund	\$ 2,817.29 39.27%	\$ 2,831.43	100.50%
Debt Service Fund	4,356.42 60.73%	4,378.29	100.50%
\$ 7,173.71	39.27%	\$ 7,209.72	100.50%

DENVER WEST PROMENADE METROPOLITAN DISTRICT
SUMMARY OF ASSESSED VALUATION, MILL LEVY AND PROPERTY TAXES COLLECTED
December 31, 2025

Year Ended December 31,	Assessed Valuation	Percent Change	Total Mills Levied					Total Property Taxes		Percent Collected to Levied
			General Operations	Deby Service 2013	Debt Service 2016	Debt Service 2024	Total	Levied	Collected	
2020/2021	7,669,176	-2.3%	10.000	28.435	21.565	0.000	60.000	460,151	458,603	99.66 %
2021/2022	7,768,771	1.3%	10.000	29.215	20.785	0.000	60.000	466,126	445,128	95.50 %
2022/2023	7,463,793	-3.9%	10.000	30.067	19.933	0.000	60.000	447,828	438,559	97.93 %
2023/2024	7,588,253	1.7%	10.589	30.227	22.719	0.000	63.535	482,112	479,384	99.43 %
2024/2025	7,512,750	-1.0%	25.000	0.000	0.000	38.658	63.658	478,247	480,348	100.44 %
Estimated for										
Year Ending										
December 31, 2026	\$ 7,004,699	-7.7%	28.221	0.000	0.000	35.250	63.471	\$ 444,595		

Note:
Property taxes collected in any one year include collection of delinquent
property taxes levied in prior years. Information received from the Treasurer
does not permit identification of specific year of levy.

Source: Jefferson County Assessor and Treasurer.

Certificate Of Completion

Envelope Id: DA9C7C75-2583-450E-9F17-D0531F156E08

Status: Completed

Subject: Complete with Docusign: DWPM - 2025 Audit Exemption.pdf

Client Name: DWPM

Client Number: A494377

Source Envelope:

Document Pages: 34

Signatures: 3

Certificate Pages: 5

Initials: 0

AutoNav: Enabled

EnvelopId Stamping: Enabled

Time Zone: (UTC-06:00) Central Time (US & Canada)

Envelope Originator:

Sandy Brandenburger

220 S 6th St Ste 300

Minneapolis, MN 55402-1418

Sandy.Brandenburger@claconnect.com

IP Address: 4.8.249.58

Record Tracking

Status: Original

3/26/2026 10:55:59 AM

Holder: Sandy Brandenburger

Sandy.Brandenburger@claconnect.com

Location: DocuSign

Signer Events

Dustin Anderson

dma@albdev.com

Security Level: Email, Account Authentication
(None)

Signature

Signed by:

787A5B45922640E...

Signature Adoption: Pre-selected Style

Using IP Address: 65.144.188.146

Timestamp

Sent: 3/26/2026 11:01:45 AM

Resent: 3/27/2026 10:56:35 AM

Viewed: 3/27/2026 11:10:45 AM

Signed: 3/27/2026 11:10:54 AM

Electronic Record and Signature Disclosure:

Accepted: 3/27/2026 11:10:45 AM

ID: 1aa9e9ed-018b-49e6-a238-8cc4b65b2918

Kelly B Walls

kelly@charrettesolutions.com

Security Level: Email, Account Authentication
(None)

Signed by:

EB86C129F8C54C2...

Signature Adoption: Pre-selected Style

Using IP Address: 76.25.89.53

Sent: 3/26/2026 11:01:46 AM

Viewed: 3/26/2026 5:12:28 PM

Signed: 3/26/2026 5:12:52 PM

Electronic Record and Signature Disclosure:

Accepted: 3/26/2026 5:12:28 PM

ID: 5b80626c-905b-4365-8121-2bd1254b2f0a

Kevin Collins

kfccollins2262@gmail.com

Treasurer

United Water and Sanitation District

Security Level: Email, Account Authentication
(None)

DocuSigned by:

0AE947A93A584D4...

Signature Adoption: Pre-selected Style

Using IP Address: 2a02:26f7:d15e:fff0:3000::19

Signed using mobile

Sent: 3/26/2026 11:01:46 AM

Viewed: 3/26/2026 11:32:16 AM

Signed: 3/26/2026 11:40:37 AM

Electronic Record and Signature Disclosure:

Accepted: 6/24/2021 1:06:03 PM

ID: 82af7fe1-03be-4ec9-aa66-87f4e89b777d

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	3/26/2026 11:01:47 AM
Envelope Updated	Security Checked	3/27/2026 3:02:17 PM
Envelope Updated	Security Checked	3/27/2026 3:02:17 PM
Certified Delivered	Security Checked	3/26/2026 11:32:16 AM
Signing Complete	Security Checked	3/26/2026 11:40:37 AM
Completed	Security Checked	3/27/2026 3:02:17 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, CliftonLarsonAllen LLP (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact CliftonLarsonAllen LLP:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: BusinessTechnology@CLAconnect.com

To advise CliftonLarsonAllen LLP of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at BusinessTechnology@CLAconnect.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from CliftonLarsonAllen LLP

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to BusinessTechnology@CLAconnect.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with CliftonLarsonAllen LLP

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to BusinessTechnology@CLAconnect.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify CliftonLarsonAllen LLP as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by CliftonLarsonAllen LLP during the course of your relationship with CliftonLarsonAllen LLP.